

**Great Lakes Region  
Spring Regional Council Meeting**  
Agenda for March 20, 2022  
Potawatomi Inn, Angola, IN



**7:30-7:45am breakfast pick-up (provided by Macatawa)**  
**7:45-8am get situated for meeting**  
**8am-12:30pm meeting (one 15-minute break)**

Attendees	
Participants	All Regional Officers, DCs, and CAs were expected to attend. Other club officers and sponsors are also welcome.
Meeting Called to Order at 8:03am <i>For many of the links below, you will need to be signed in to the USPC website and/or the GLR Sharepoint. Please contact Ginger, Lorri, or Wendy if you are unsure how to do this.</i>	
Welcome & Introductions; Attendance Recognition of new DCs/CAs (Wendy Willford) Brief mention of Robert’s Rules of Order (Ginger Wisseman)	
Approval of <b>Spring 2022 RC Agenda</b> <ul style="list-style-type: none"> <li>• <b>Motion to accept the agenda as presented</b> by Ginger Wisseman. 2<sup>nd</sup>: Brenda Tomlinson.</li> <li>• <b>Vote:</b> Pass unanimously</li> </ul>	
Approval of <b>Fall 2021 RC Minutes</b> <ul style="list-style-type: none"> <li>• <b>Motion to accept the 2021 Fall Meeting Minutes</b> by Monica Spiers. 2<sup>nd</sup>: Melynda Ziehm.</li> <li>• <b>Vote:</b> Pass unanimously</li> </ul>	
Regional Board Reports	
<u><b>Regional Supervisor Report</b></u> <b>Presented by Wendy Willford</b> <ul style="list-style-type: none"> <li>• Membership report, slight decline in membership numbers.</li> <li>• Kensington Farm (center) did not choose to renew</li> <li>• Ensure all have a background check, safe sport training, heat illness training, and concussion training</li> <li>• Ensure all members 21+ and instructors have a background check and safe sport training</li> <li>• Ensure all members 18+ have safe sport training</li> <li>• Melynda will be auditing membership compliance.</li> <li>• Discussed 2022 board roles and responsibilities – please review the packet for details</li> <li>• The calendar of events is up to date on the GLR website: <ul style="list-style-type: none"> <li>○ <a href="http://greatlakes.ponyclub.org">greatlakes.ponyclub.org</a> → <a href="#">Calendar</a></li> <li>○ Please utilize the website for the most up to date information.</li> <li>○ Any mistakes, please bring them up so we can fix them ASAP.</li> </ul> </li> </ul>	

- **Question:** When is the calendar determined? This can vary depending on the organizing club, the type of rally etc...
  - Fall meeting is typically when club roles are set. If your club has a preference in hosting activities, feel free to volunteer early to get your optimal dates.

### Treasurer Report

**Presented by Melynda Ziehm**

- Switching financial institutions for the regional funds.
- Thanks to club treasurers who were able to get their 2021 club year end requirements completed.
- Make sure treasurers enter their 2022 budget so you can run budget-to-actual reports throughout the year.
- Reminder about filling out 990 in May.
- Regional Peer Review was completed 3/19/21. There may be a minor glitch in the national system.
- 8 clubs met the deadline of getting all club leader requirements complete prior to 1/1/2022.
- Melynda will offer CFRS training as needed, contact her to set this up.

### Regional Instruction Coordinator Report

**Presented by Kerry McKinley**

- Please send your instruction plans to Kerry, she can also assist with any instruction challenges you may have.
- National examiner feedback
  - New! Highly encouraged for all members going for a national testing (C3, HB, HA, B, A)
  - Anyone going for a national testing can send videos to National Examiner and get critiques prior to testings to help prepare and ensure readiness.
- Record Books – highly encouraged to use the USPC record book
  - Make this part of your meetings
  - Print off a record book starting with D1 and use the template as a building block up the levels
- RIC committee
  - Put together a skills list for riding – this guide can be very helpful for pony club instructors
  - This is especially helpful for non-pony club affiliated instructors.
  - This is not meant to be a “How to teach” for instructors, the goal is not meant to tell the instructor how to teach – that’s offensive.
  - The skills flow chart is also very helpful for how to compare the blocks for each level.
  - Utilize the Local Level Standards page to assist in planning instruction.
  - Tutoring Tuesdays webinar – there is a how-to webinar on how to use the USPC website
- Retests for national testings
  - Can possibly use a national examiner doing a retest while at an upper level clinic
  - HB virtual retest sections
  - HA will have some retest sections available.
- Upper level Zoom Clinics.
  - Diseases and toxic plants are also appropriated for D’s
  - Examiners clinic took place and primary discussion took place around d-level.

- Standards and Certifications Clinic – April 30-May1 will be taking place the same weekend as an upper level clinic and both will be presented by a national examiner.
  - Possible virtual Standards & Certs if a national examiner cannot come.
- Nov. 12-13 w/ Chris Kiem
- 3-day clinic/camp July 8-10 – Upper level clinic
- National Testing Zone dates
  - Rae Burr (with Lakeshore region) organizes virtual meetings with regions in our Zone.
  - Leg Dissection Clinic (Heartland region) 3/26 10am at Purdue
  - You do not have to go to a testing within our zone if other dates/locations work better.

### Regional Testing Coordinator Report

#### **Presented by Brenda**

- Certification page has been redesigned for the region. GLR Website – Forms – Regional Certifications
- **There is a step-by-step video on how to plan a club level testing, please review it especially if you have never set up a testing before.**
- List of approved examiners is also available on this page.
- New – examiner cap cost per day.
- Having an impartial observer is very important. This can reduce a lot of issues and limit “drama” the day of testing.
- After a testing, complete the forms from the region and enter the information required.
- Once your testing is scheduled, please use the scheduling tool for the region.
- Apprentice Examiners – explanation of program, for more details...contact Brenda or visit the website.
- C1/C2 testing in fall. Oct. 1-2 weekend.

### Horse Management Organizer Report (Alysia Apley)

#### **Prepared by Alysia Apley and presented on her behalf by Wendy Willford**

- Chiefs have been selected
- Virtual training for Assistant Horse Management Judges (AHMJ).
  - **Send Alicia your contact for at least one individual from your club to be an AHMJ.**
- Refer to the report for changes to required equipment.

### **Old Business**

#### **Silent Auction (TBPC)**

#### **Used Tack Sale (TBPC)**

#### **Quiz Art & Poetry Contest – FWPC (Candy Tavormina)**

- Need to encourage members to enter items.
- Offer to allow members to place artwork for sale in the silent auction.

### **Activity Reports**

#### Annual Meeting – Activity Report

#### **Presented by Wendy Willford, GLRPC**

- Multiple board members present along with several leaders and members from the Great Lakes region.

- Virtual sessions were also available and will be up until July.
- Really encourage attendance from anyone that can within our region – Next year will be in St. Louis Jan. 19-22

### **Mock Quiz**

#### **Club Activity Report – Presented on behalf of Mary Orlando, MHIIPC**

- Hosted by MHII
- Had a special presentation on fox hunting
- Barn had a real horse

### **Quiz Rally**

#### **Activity Report – Presented by Julie Graber, SSPC**

- + \$83.54 – expected to be a slight loss, but we instead made a slight gain.
- Very disappointed with the facility this year.
- Will probably not be at the inn next year.
- May end up moving dates as well.
- Need to gain additional involvement
- Really need to ensure clubs send enough volunteers to staff quiz appropriately.
- Need to have a planning session at the fall meeting

### **Everything But The Horse (EBTH)**

#### **Future Club Activity – Presented by Susy White, TBPC**

- Teams send members with their club rally kit
- Competition and educational
- AHMJ training
- 4 D-level members with a C-level advisor
- Expect a rally packet shortly
- Closing April 15<sup>th</sup>

### **HM Rally**

#### **Future Club Activity – Presented by Julie Graber, SSPC**

- May 7<sup>th</sup> in Indiana
- \$40 per competitor with a \$20 horse fee
- Riding opportunity
- AHMJ training

### **Distance Ride**

#### **Future Club Activity – Presented by Susy White, TBPC**

- Spring distance ride – April 30<sup>th</sup> 10 mile ride w/pony club vet in Kingsley, MI
- Fall distance ride - Oct 1<sup>st</sup> 10 mile ride w/pony club vet in Kingsley, MI

### **Eventing Rally – GLRPC (budget proposal)**

#### **Presented by Monica Spiers, supported by MHIIPC and OHPC**

- Run in parallel with Revel Run TEAM Horse Trial
- CHMJ = Beck Smith 1.5 days charged
- Stabling and horse trial entry is not included in the entry fee
- **Motion to accept the budget as presented** by: Brenda Tomlinson, 2<sup>nd</sup> by: Candy Tavormina.
- **Vote:** Pass unanimously

### **Tetrathlon Camp**

#### **Future Club Activity – Presented by Ginger Wisseman, PPC**

- Designed to allow members to learn about the 4 phases of tetrathlon.
- Includes mounted instruction for skills needed to ride a tet course (slip rail fence, gate, and show jumping)
- Includes HM instruction for rally preparation.
- Includes goal setting and planning, human nutrition & fitness, stretching, yoga.
- Swim in a local pool, run, shoot, and ride on property.
- Sharing horses is encouraged. If you don't have your own mount, PPC may be able to assist.
- You may borrow a PPC air pistol if needed.
- Additional details will be included in the registration packet.

### **Tetrathlon Rally**

#### **Future Club Activity – Presented by Ginger Wisseman, PPC**

- Plan to run as a standard rally with a chief.
- Swim in a local pool, run, shoot, and ride on property.
- Course will include both a gate and a slip rail obstacle.
- Sharing horses is encouraged. If you don't have your own mount, PPC may be able to assist.
- You may borrow a PPC air pistol if needed.
- Additional details will be included in the registration packet.

### **Mega Rally – GLRPC (budget proposal)**

#### **Presented by Wendy Willford, supported by RLPC (Dressage) and HHPC (Show Jumping)**

- This will be a standard 1-day Dressage and a standard 1-day Show Jumping rally taking place during the same weekend. Both rallies will have the same chief.
- Move-in is encouraged the night before.
- Introduction to WuFoo a rally registration/payment management tool that the region will be trialing this year. This technology allows required documents and accepts payments during activity registration, so it should be much easier on rally organizers and secretaries.
- Several minor changes to the originally presented budget to make the budget as a projected loss of \$365.
- **Motion to accept the budget with those changes** by: Julie Graber, 2<sup>nd</sup> by: Brenda Tomlinson
- **Vote:** Pass unanimously

### **D Event Derby**

#### **Future Club Activity – Presented by Julie Graber, SSPC**

- \$110/competitor
- July 8-9 in Columbia City, IN
- Beginner friendly

### **D Dressage Rally**

#### **Future Club Activity – Presented by Ginger Wisseman, PPC**

- Clinic with Ginger the day before to learn your dressage test and perform it the next day.
- Date/Cost will be announced soon
- Beginner friendly

### **D Show Jumping Rally**

#### **Future Club Activity**

- Possibly in the fall in Alanson, MI

- Details will be announced as they become available.

### **Games or Polocrosse Clinics/Camps/Activities**

- There is strong interest in the region to support these activities.
- If clubs would like to host an event, please spread the word and invite GLR members to participate.

### **JLC Report**

#### **JLC Officer Introductions and Reports**

- Introductions by officers and members
- Secretary Report & Treasures Report – no gains/losses
- Need to make sure that parents spread the information to their kids about upper level clinics.
- Would like to keep quiz challenging for C's but encouraging for D's.
- Overall goals – took a hit from covid and need to get JLC back up and participating visibly in the region
- Fundraiser – competitor party at either mega rally or eventing rally/Revel Run
- Activity – HM rally role-reversal (members are the AHMJ's and parents are the competitors)  
There is strong interest in this activity and it would probably be a lot of fun for everyone involved.

### **New Business**

#### **Our three GLR "zones"**

##### **Presented by Monica Spiers**

- There are three zones within the region
- Each zone will hold 3 calls per year
  - The first by April 15
  - The second by Aug 15
  - The third before the end of the year
- Target topic areas (knowledge sharing, best practices)
  - Rally prep
  - Certification and testings
  - Mounted/Unmounted activities
  - Fundraising
- DC's and Jt DC's are encouraged to connect with each other through these calls

#### **Buddy Clubs**

##### **Presented by Wendy Willford**

- Created a contact for each club with the executive board
- Upper Level Member Connection – Alex will work with UL members to get them more involved nationally and push attendance into opportunities.

#### **Member, Instructor, and Leader Requirements**

##### **Presented by Wendy Willford**

#### **SafeSport Training**

- All members 18+ must complete SafeSport Training and file their completion with USPC.
- All instructors, examiners, and club officers must complete SafeSport

- If an individual has fulfilled this requirement outside of USPC, they can forward their certificate of completion to the USPC national office.

#### Background Checks

- All members 21+ must also pass a background check through USPC.
- All instructors, examiners, and club officers must pass a background check through USPC.

#### **Regional Member Dues for 2023**

- **Must be approved every spring - currently \$40 per member.**
- Invoices are emailed to each club by Jan 15th.
- A late fee may apply for payments received after Feb 15th.
- **Motion to keep dues form members at the proposed \$40** by: Candy Tavormina, 2<sup>nd</sup> by: Monica Spiers
- **Vote:** Pass unanimously

#### **Championships 2022**

##### **Presented by Wendy Willford**

- [USPC eligibility requirements](#)
- July 27-31, 2022 in Tryon, NC
- [regional application process](#)
- April 1<sup>st</sup> can declare intent to compete – pay by check
- May 1<sup>st</sup> closing

#### Championships 2022 budget proposal

- **Motion to approve the Championships budget at a loss of \$985** by: Brenda Tomlinson, 2<sup>nd</sup> by: Alex McKinley
- **Vote:** Pass unanimously

#### **Fundraising:**

##### **Presented by Wendy Willford**

- Earned a \$2000 grant for portable jumps. Working with Jump for Joy.
- Jump for Joy is providing a USPC logo jump for free.

#### **Nominating Committee**

#### **Nominating Committee for 2023 Regional Officers**

##### **Presented by Wendy Willford**

- Kata Siegel (HHPC), Abby Shie (SSPC), Amy Fidler (FWPC), Heather Galbraith (HVPC), Lorri Witkowski (GLR Board)
- Stephanie Bugai (TBPC) was nominated from the floor and Lorri Witkowski recused herself to maintain 5 members on the nominating committee.
- **Motion to approve the nominating committee with the addition of Stephanie Bugai to ensure representation from all three zones** by: Candy Tavormina, 2<sup>nd</sup> by: Kerry McKinley
- **Vote:** Pass unanimously

#### **Announcements & Adjournment**

#### **2025 Annual Meeting – Great Lakes Region Hosting**

- Grand Rapids or Lansing as the target
- Lakeshore region would enjoy assisting

Meeting adjourned at 12:24pm